

REQUEST AND AUTHORITY TO CALL MEETING BOARD OF TRUSTEES

THE CLEMSON AGRICULTURAL COLLEGE

October 26th, 27th, & 28th, 1939

Clemson, S. C.
October 16, 1939

GOVERNOR BURNET R. MAYBANK
COLUMBIA, SOUTH CAROLINA

PLEASE SEND ME AS SECRETARY A TELEGRAM CALLING THE REGULAR FALL MEETING OF
THE CLEMSON BOARD OF TRUSTEES TO MEET HERE OCTOBER TWENTY-SIX, TWENTY-SEVEN
AND TWENTY-EIGHT FOR THE PURPOSE OF CONSIDERING OUR REQUEST TO THE GENERAL
ASSEMBLY AND TO ACT ON OTHER ROUTINE MATTERS. THANK YOU AND BEST WISHES.

S. W. EVANS
Secretary

Pd.
Chg. 2-J

.....

Columbia, S. C.
October 17, 1939

S. W. EVANS, SECRETARY
CLEMSON, SOUTH CAROLINA

THIS IS AUTHORITY TO CALL THE REGULAR FALL MEETING OF THE CLEMSON BOARD OF
TRUSTEES TO MEET IN CLEMSON OCTOBER TWENTY-SIX, TWENTY-SEVEN AND TWENTY-EIGHT
FOR THE PURPOSE OF CONSIDERING REQUEST TO THE GENERAL ASSEMBLY AND TO ACT ON
OTHER ROUTINE MATTERS.

Burnet R. Maybank, Governor

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE CLEMSON AGRICULTURAL COLLEGE, HELD AT CLEMSON COLLEGE, FRIDAY, OCTOBER 27, 1939

Acting under the authority of the Governor of the State of South Carolina, the Chairman, Mr. W. W. Bradley, called the meeting to order at 12:00 o'clock noon. The following members responded to the roll call:

Messrs. W. W. Bradley, A. F. Lever, Paul Sanders, J. E. Sirrine, Christie Benet, T. B. Young, R. M. Cooper, F. E. Cope, W. D. Barnett, J. B. Douthit, Jr., S. H. Sherard, W. C. Graham, Edgar A. Brown.

Colonel Poole, Commandant, was called in by the President and introduced to the Board.

The President expressed appreciation to Senator Brown for the valuable services rendered the College in the General Assembly.

The Chairman stated that a typed copy of the July 1939 minutes had been sent to each member for alterations and corrections and called for any such.

Mr. Young called the Secretary's attention to an error in reporting him as voting no concerning certain amendments to the Fertilizer Law as recorded in the March 24th minutes of the Board and requested that the minutes be corrected.

There being no corrections or alterations of the minutes of the subsequent meetings, the same were adopted.

The President's report, which had been submitted by mail to each member of the Board, was received as information.

Before dealing with the President's recommendations the Board agreed to pass on all items without roll call vote, with the understanding that a resolution would be presented at the close of the meeting by which the required roll call vote would be recorded on all items requiring such vote.

The Chairman stated that since the several committees of the Board had carefully passed on certain recommendations to be presented to the Board, that the President be excused from reading in detail those recommendations passed on and approved by the several committees. That the Board accept the recommendations of the committees and that the Secretary spread the same on the minutes as the action of the Board.

The Board approved the suggestion offered by the Chairman (copies of the recommendations being in the hands of all the members of the Board)

The recommendations are as follows:

1. That the following RESIGNATIONS be accepted.

School of Agriculture and
Division of Agricultural Research

Henry L. Fulmer, Director of Research Studies in Rural Areas; Salary \$4,000.00; Effective August 31, 1939.

J. D. MacLachlan, Assistant Professor of Botany; Salary \$2,000.00; Effective August 31, 1939.

John Newton Todd, Assistant in Entomology; Salary \$1,512.00; Effective July 15, 1939.

Approved

Extension Division

John S. Baskin, Office Assistant in Extension Service; Salary \$1,200.; Effective August 31, 1939.

Ed. M. Pool

Fertilizer Law

Resignations

H. S. Fulmer

J. D. MacLachlan

J. N. Todd

J. S. Baskin

Extension Division

J. D. Brown, Jr., Assistant in Visual Instruction; Salary \$1,500.; Effective October 2, 1939.

O. L. Copeland, Jr., Office Assistant in Extension Service; Salary \$1,200.00; Effective August 31, 1939.

G. J. Mobley, Assistant County Agent - Newberry County; Salary \$1,880.00; Effective October 31, 1939.

J. D. Wooten, Information Specialist; Salary \$2,600.00; Effective July 25, 1939.

Approved

Treasurer's Office

L. D. Malphrus, Assistant to the Treasurer; Salary \$1,320.00; Effective August 31, 1939. (Employed July 16, 1938)

Approved

Library

Jane L. McDaniel, Assistant Librarian; Salary \$1,200.00; Effective September 1, 1939.

Mary C. Stevenson, Assistant Librarian; Salary \$600.00; Effective September 1, 1939.

Approved

2. That the following LEAVES OF ABSENCE be approved:

J. M. Jenkins, Assistant Horticulturist at the Truck Station; from October 1, 1939 to March 31, 1940. Mr. Jenkins is pursuing graduate work at the University of Minnesota. (To receive his vacation month and one additional month with pay. The remainder of the leave will be without pay.)

J. W. LaGrone, Assistant Registrar; from September 16, 1939 through May 31, 1940. (Mr. LaGrone did not use his 1938 and 1939 vacations as they accrued and he is to receive his regular salary for the months of September and October. The remainder of the leave will be without pay.)

Adopted

3. That the following TRANSFERS be approved:

W. L. Abernathy, Jr., Assistant Extension Economist, to position of Supervisor, Test Demonstration Farms; Salary \$2,300.00; Effective October 1, 1939.

P. B. Ezell, Supervisor, Test Demonstration Farms, to position of County Agent, Newberry County; Salary \$2,880.00; Effective October 1, 1939.

J. L. King, Acting County Agent, Newberry County, to position of Assistant County Agent, Newberry County; Salary \$2,400.00; Effective October 1, 1939.

J. M. Lewis, Assistant County Agent Horry County, to position of Acting County Agent, Dorchester County; Salary \$2,580.00; Effective September 1, 1939.

G. C. Meares, County Agent, Dorchester County, to position of Assistant to Director of Extension; Salary \$3,200.00; Effective September 1, 1939.

Adopted

Oct. 27, 1939

172

appointments

4. That the following APPOINTMENTS be approved:

School of Agriculture and
Department of Agricultural Research

E. R. Hauser, Instructor in Animal Husbandry; Salary \$1,800.00;
Effective September 1, 1939.

J. D. Kinard, Assistant Rural Sociologist; Salary \$2,000.00;
Effective October 5, 1939.

M. J. Peterson, Assistant Agricultural Economist; Salary \$2,600.00;
Effective September 1, 1939.

Leland Shanor, Instructor in Botany; Salary \$1,900.00; Effective
September 1, 1939.

F. H. Taylor, Instructor in Botany; Salary \$1,900.00; Effective
September 1, 1939.

W. M. Upholt, Assistant Entomologist; Salary \$2,400.00; Effective
November 1, 1939.

Adopted

School of Chemistry and Geology

F. I. Brownley, Jr., Graduate Assistant in Chemistry; Salary \$600.00;
Effective September 1, 1939.

T. S. Humphries, Graduate Assistant in Chemistry; Salary \$600.00;
Effective September 1, 1939.

R. W. Miller, Graduate Assistant in Chemistry; Salary \$600.00;
Effective September 1, 1939.

J. E. York, Jr., Graduate Assistant in Chemistry; Salary \$600.00;
Effective September 1, 1939.

F. L. Vernon, Graduate Assistant in Chemistry; Salary \$600.00;
Effective September 1, 1939.

Adopted

School of Engineering

H. W. Dougherty, Instructor in Civil Engineering; Salary \$1,800.00;
Effective September 1, 1939.

R. M. Geer, Graduate Assistant in Architecture; Salary \$600.00;
Effective September 15, 1939.

E. B. Therkelsen, Instructor in Electrical Engineering; Salary
\$1,800.00; Effective September 1, 1939.

Adopted

School of General Science

F. D. Alexander, Associate Professor of Sociology and Psychology;
Salary \$2,400.00; Effective September 1, 1939.

L. F. Brewster, Instructor in History and Government; Salary
\$1,200.00; Effective September 1, 1939.

F. A. Burtner, Instructor in Economics and Sociology; Salary \$1,200.;
Effective September 1, 1939.

H. M. Cox, Jr., Instructor in English; Salary \$1,200.00; Effective
September 1, 1939.

Adopted

Oct. 27, 1939

School of General Science (Continued)

D. M. Kerley, Instructor in Mathematics; Salary \$1,125.00; Effective September 1, 1939.

J. C. Stephens, Jr., Instructor in English; Salary \$1,200.00; Effective September 1, 1939.

D. A. McDowell, Instructor in English; Salary \$1,200.00; Effective September 1, 1939.

AdoptedMilitary Department

Lieutenant Colonel H. M. Pool, Commandant; Salary \$1,800.00; Effective September 1, 1939.

Captain Jules V. Sims, Assistant Commandant; Salary \$240.00; Effective September 18, 1939.

AdoptedLibrary

Eleanor Virginia Drewry, Assistant Librarian; Salary \$1,200.00; Effective September 1, 1939.

Louise Prichard, Assistant Librarian; Salary \$900.00; Effective October 1, 1939.

Josephine Strother, Assistant Librarian; Salary \$1,500.00; Effective September 1, 1939.

AdoptedExtension Division

V. A. Henry, Assistant Extension Dairyman; Salary \$2,900.00; Effective August 20, 1939.

C. G. Peebles, Assistant Extension Agronomist; Salary \$2,600.00; Effective September 16, 1939.

J. C. Shelley, Assistant County Agent - Horry County; Salary \$1,800.00; Effective September 11, 1939.

AdoptedLivestock Sanitary Department

William Ginn, Assistant State Veterinarian; Salary \$2,100.00; Effective September 18, 1939.

AdoptedDepartment of Fertilizer Inspection

The following Fertilizer Inspectors are to be paid \$5.00 per working day (not to work over 90 days without receiving written permission from the Head of the Fertilizer Department):

C. B. Ellis, Meyers Mill, S. C.

W. C. Jennings, Bennettsville, S. C.

W. B. Kirby, Gaffney, S. C.

M. B. Lawrence, Effingham, S. C.

W. H. Miller, Ninety Six, S. C.

R. L. Mims, Greelyville, S. C.

W. J. Muldrow, St. Charles, S. C.

E. C. Pennel, Belton, S. C.

G. C. Templeton, Cross Anchor, S. C.

J. C. Young, Hopkins, S. C.

Adopted

Fertilizer Inspection

Oct. 27, 1939

174

Budget

5. In accordance with plans promulgated at the July meeting, it was recommended that the 1939-1940 Collegiate Activities Budget be revised to include the salary changes, new positions, and equipment items.

Salary Adjustments

SOME REASONS WHY SALARY ADJUSTMENTS ARE NEEDED

FACULTY TRAINING

"The training and experience of the teaching staff are important items in the testing of an institution. In general, the heads of departments should have the doctorate in their respective fields, but adequate graduate training of high quality should be expected of all staff members." Standard Four of the Southern Association of Colleges and Secondary Schools.

At the July 1939 meeting the following regulations were adopted:

1. That in the future the college shall employ only teachers with advanced degrees, except in special cases where the teacher will contract to secure an advanced degree within four years from a well-established graduate school, and in the event a teacher without an advanced degree shall be employed he shall be elected for one year at a time until he has secured his advanced degree.
2. That all teachers 45 years of age or under be required to secure an advanced degree within the next four years from a well-established graduate school.
3. That no further promotion in title or salary be awarded any teacher under 45 years of age who fails to secure an advanced degree.

SALARIES

Student Fees

To provide the funds necessary to make Clemson's salary schedule for its teachers comparable with similar colleges the Board authorized raising the "Class, Laboratory, and Library Fee" from \$18.25 to \$28.50. To offset this increase of \$10.25, the cost of board was reduced from \$16 to \$15 per month and South Carolina tuition from \$65 to \$60 per session. This was a net decrease of \$3.75 per student, but it will provide the funds for equalizing our salaries and for some teaching equipment.

In determining a salary scale we kept in mind not only the Standards of the Southern Association of Colleges and Secondary Schools, but also the salaries paid in similar colleges and one of our state colleges. The table which follows gives the proposed scale for Clemson as compared with two other colleges. At the present time there are at Clemson:

Salary Scale

19 Instructors receiving less than	\$1,500.
11 Assistant Professors receiving less than	2,000.
6 Associate Professors receiving less than	2,400.
18 Professors receiving less than	2,800.

Proposed Salary Scale for Clemson as Compared with Two Southern Colleges

<u>Rank</u>	<u>Proposed Clemson Salaries</u>	<u>V. P. I. Salaries</u>	<u>U. S. C. Salaries (1)</u>
Instructors	\$1500-2000.....	\$1400-2000.....	\$800*-2000
Assistant Professors	2000-2500.....	2100-2700.....	1836-2600
Associate Professors	2400-2800.....	3000-3200.....	2100-2900
Professors	2800-3000.....	(3200-4000.....	(2600-3700
Head Professors	3000-3800.....	(-4500.....	(

* Part Time?

(1) These figures were obtained from published reports.

Oct. 27, 1939

175

In arriving at the salary to be recommended for each member of the teaching staff, other than the deans, a number of conferences were held with the deans. Factors such as training, experience, personality, and activities outside the classroom were considered.

Any general change in salaries should not be made without taking into consideration our housing situation. At one time all employees lived on the campus in college houses, but today only 44 of the 127 listed as teachers rent houses on the campus. These 44 pay a lower rental than those living off the campus. In addition they have their lawns cared for, garbage removed, fire protection, and police protection without any additional cost. Consequently when a house on the campus becomes vacant there are many applicants. An attempt was made to equalize rentals back in 1930-31, but conditions immediately following that year made this impossible.

Two disinterested persons recently made a survey of the College houses and recommended what they thought would be a fair rental on each. These recommendations will be presented to the Executive Committee which is charged with fixing rentals.

PROPOSED REVISED BUDGET

COLLEGIATE ACTIVITIES 1939-40

1. Estimated Income

A. State Funds

Fertilizer Inspection Tax \$170,000.00
State Appropriation 105,000.00
State Appropriation--Behrend Lab. . . 25,000.00

\$300,000.00

B. Land Grant Funds (U. S.) 51,385.91

C. Student Tuition and Fees 236,839.00

D. Clemson Bequest, etc. 3,850.36

E. Rents and Sales 37,500.00

Total \$629,575.27

Note: Prior to the June 1939 meeting the total income was estimated at \$591,736.27. The increase is due to rearrangement of student payments as authorized by the Board.

2. Budget as approved at July 1939 meeting 585,018.00

To be bugeted at October meeting 44,557.27

3. Recommendations at October meeting for use of unbudgeted funds:

A. Salary changes as listed \$ 29,055.00

B. New Positions - \$5600 per annum effective as of January 1, 1940 2,800.00

Asst. Librarian \$1200.

Stenog. Engr. School ... 1020.

Fertilizer Chemist 1500.

Stenog. Agric. Half Time 480.

Asst.Supt.Bldgs.&Grounds 1400.

\$5600.

C. Books for Library 2,000.00

D. Shop Tools Vocational Education 226.00

34,081.00

Oct. 27, 1939

176

The following to be authorized on
condition the Fertilizer Tax
reaches the estimate above:

E.	Book stacks for Library	\$ 2,750.00
F.	Lights for book stacks	350.00
G.	Microscopes for Botany	1,060.00
H.	Chemistry Desks	3,000.00
I.	Chemistry Equipment	3,000.00
J.	Miscellaneous	316.27

\$ 10,476.27

\$ 44,557.27

Moved by Mr. Sirrine: That the budget be revised as recommended.

Motion Adopted

PROFESSORS - HEADS OF DEPARTMENTS

<u>Position</u>	<u>Degree</u>	<u>Years of Service</u>	<u>Salary</u>	<u>Perquisite in House</u>	<u>Proposed Increase</u>	<u>Proposed Salary</u>
Assoc. Prof. Bot. & Bact. & Vice Dean W. B. Aull	B.S.	28	\$2,796 204 3,000	College \$ 95 Exp. Sta.	\$204	\$3,000 204 3,204
Prof. Animal Husb. L. V. Starkey	M.S.	20	1,392 2,004 3,396	College 00 Exp. Sta.	204	1,596 2,004 3,600
Prof. Zool. & Entomology, F. Sherman	M.S. (Honorary)	14	1,500 2,100 3,600	College 125 Exp. Sta.	200	1,700 2,100 3,800
Prof. Ag. Economics G. H. Aull	Ph.D.	18	1,500 2,100 3,600	College 00 Exp. Sta.	200	1,700 2,100 3,800
Prof. Bot. & Bact. G. M. Armstrong	Ph.D.	11	1,500 2,100 3,600	College 125 Exp. Sta.	200	1,700 2,100 3,800
Prof. Poultry Husb. C. L. Morgan	M. S.	20	2,400 300 2,700	College 135 Exp. Sta.	300	2,700 300 3,000
Prof. Dairying J. P. LaMaster	M. S.	19	1,500 2,100 3,600	College 125 Exp. Sta.	200	1,700 2,100 3,800
Prof. Horticulture A. M. Musser	B. S.	12	1,500 2,100 3,600	College 00 Exp. Sta.	00	1,500 2,100 3,600 (1)
Prof. Civil Engr. E. L. Clarke	B. S. C. E.(Professional)	18	2,700	00	300	3,000
Prof. Mechanical Engr. B. E. Fernow	M. E.	11	2,700	75	300	3,000
Prof. Architecture R. E. Lee	B. S. M.Arch.(Professional)	43	2,400	00	600	3,000
Prof. Electrical Engr., S. R. Rhodes	M. S.	26	3,000	125	400	3,400
Prof. Card. & Spinning, R. K. Eaton	A. B.	16	2,560	125	440	3,000
Prof. Text. Chem. & Dyeing, J. Lindsay	A. B.	4	2,604	00	250	2,854 (2)

177 Oct. 27, 1939

PROFESSORS - HEADS OF DEPARTMENTS (Continued)

Position	Degree	Years of Service	Salary	Perquisite in House	Proposed Increase	Proposed Salary
Prof. Soc. & Psy. H. C. Brearley (Resigned)	Ph.D.	14	\$ 500			\$ 500
Prof. Econ. & Govt. J. E. Ward, Jr.	Ph.D.	4	2,800	\$ 00	\$200	3,000
Prof. Mathematics S. M. Martin	B.S.	41	2,700	110	300	3,000
Prof. Physics W. E. Godfrey	M.A.	20	2,504	00	296	2,800
Prof. Vocational Ed. W. G. Crandall	B.S.	21	2,400 College 845 S. H. 3,245	90	100	2,500 (3) 845 3,345
			\$40,956	\$1,130	\$4,694	\$45,650

- (1) No increase because of lack of advanced training.
(2) Summer School. Increase provided he secures advanced degree.
(3) Be required to secure M.S. degree.

PROFESSORS

Prof. Rural Sociology & Statistics B. O. Williams	Ph.D.	20	1,206 College 2,208 Exp. Sta. 3,414	00	00	1,206 2,208 3,414
Prof. Soils G. H. Collings	Ph.D.	21	3,000	00	00	3,000
Prof. Veterinary Sc. R. O. Feeley	D.V.S.	31	2,640	110	160	2,800
Prof. Horticulture C. C. Newman	B.S.	42	2,640	00	00	2,640
Prof. Mechanics & Hydraulics D. D. Curtis	M.S.	10	2,520	00	280	2,800
Assoc. Prof. Elec. Engr., F. T. Tingley	M.S.	9	2,424	90	276	2,700 (1)
Prof. Chemistry F. H. Pollard	Ph.D.	17	2,464	90	536	3,000
Prof. Chemistry J. H. Mitchell	M.S.	28	1,212 College 1,788 Agri. Res. 3,000	120	120	1,332 1,788 3,120
Prof. English M. E. Bradley	A.B.	38	2,700	120	300	3,000
Prof. Physics H. M. Brown	Ph.D.	12	2,700	00	100	2,800
Prof. Ec. & Govt. J. E. Gates	Ph.D.	2	2,800	00	00	2,800
Prof. History A. G. Holmes	B.S.	33	2,700	120	300	3,000
Prof. Mathematics J. E. Hunter	B.S.	38	2,700	00	300	3,000

Oct. 27, 1939

178

PROFESSORS (Continued)

<u>Position</u>	<u>Degree</u>	<u>Years of Service</u>	<u>Salary</u>	<u>Perquisite in House</u>	<u>Proposed Increase</u>	<u>Proposed Salary</u>
Prof. Modern Lang. O. P. Rhyne	Ph.D.	13	\$2,520	\$ 00	\$180	\$2,700
Prof. Vocational Ed. T. A. White	Ph.D.	2	3,000 S. H.	00	00	3,000 (2)
Prof. International Relations (Part-Time) S. J. L. Crouch	Th.D.	1	300	00	00	300
			<u>\$34,526</u>	<u>\$650</u>	<u>\$2,552</u>	<u>\$37,078</u>

- (1) Make Associate Professor. (The Committee & Board approved the change in rank from Prof. to Assoc. Professor)
 (2) Paid by State Department of Education.

ASSOCIATE PROFESSORS

Assoc. Prof. Hort. F. S. Andrews	Ph.D.	11	\$1,380 College <u>1,220</u> Exp. Sta. 2,600	\$115	\$100	\$1,480 <u>1,220</u> 2,700
Assoc. Prof. Botany D. B. Rosenkrans	M.A.	26	2,600	90	100	2,700
Assoc. Prof. Agric. Engr., G. B. Nutt	B.S.	7	2,424	00	276	2,700 (1)
Assoc. Prof. Dairying B. E. Goodale	M.S.	17	2,600	65	100	2,700
Assoc. Prof. Agric. Ec., W. T. Ferrier	Ph.D.	2	1,098 College <u>1,502</u> Exp. Sta. 2,600	00	100	1,198 <u>1,502</u> 2,700
Assoc. Prof. Hort. J. B. Edmond	Ph.D.	4	720 College <u>1,980</u> Exp. Sta. 2,700	00	00	720 <u>1,980</u> 2,700
Assoc. Prof. Arch. R. L. Anderson	A.B.	11	2,220	95	280	2,500 (1)
Assoc. Prof. Machine Shop, E. J. Freeman	B.S. 15 M.E.(Professional)		2,220	90	280	2,500 (1)
Assoc. Prof. Civil Engr., H. E. Glenn	B.S. 15 C.E.(Professional)		2,600	00	100	2,700 (1)
Assoc. Prof. Drawing W. W. Klugh	B.S.	43	2,600	120	200	2,800
Assoc. Prof. Woodwork J. L. Marshall	B.S.	22	2,310	90	190	2,500
Assoc. Prof. Mech. Engr., J. H. Sams	Ph.D.	12	2,500	00	200	2,700
Assoc. Prof. Mech. Engr., D. H. Shenk	M.S. in 10 Jan. 1940		2,220	90	180	2,400 (2)
Act. Assoc. Prof. Warp Prep. & Knitting E. F. Cartee	M.S.	12	2,460	00	140	2,600
Assoc. Prof. Weav. & Design., A. E. McKenna	M.S.	14	2,460	00	140	2,600
Assoc. Prof. Chem. P. Carodemos	Ph.D.	11	2,424	00	176	2,600

179 Oct. 27, 1939

ASSOCIATE PROFESSORS (Continued)

Position	Degree	Years of Service	Salary	Perquisite in House	Proposed Increase	Proposed Salary
Assoc. Prof. Chem. H. L. Hunter	Ph.D.	11	\$2,500	\$ 50	\$200	\$2,700
Assoc. Prof. Chem. W. L. Lippincott	B.Chem.	19	2,200	00	200	2,400 (1)
Assoc. Prof. Sociol. & Psychology F. D. Alexander	Ph.D.	2 mos.	2,400	00	00	2,400
Assoc. Prof. Physics J. C. Hendricks	Ph.D.	9	2,520	00	180	2,700
Assoc. Prof. English F. M. Kinard	M.A.	15	2,600	00	100	2,700
Assoc. Prof. English J. D. Lane	M.A.	15	2,600	125	100 100*	2,700 100* 2,800
Assoc. Prof. Math. D. C. Sheldon	Ph.D.	10	2,520	00	180	2,700
Assoc. Prof. English R. Taylor	Ph.D.	12	2,520	00	80	2,600
Assoc. Prof. Voc. Ed. M.S. J. B. Monroe		6	2,196 College 704 S. H. 2,900	00	00	2,196 704 2,900
Assoc. Prof. Voc. Ed. B.S. B. H. Stribling		5	1,450 College 1,450 S.H. 2,900	00	00	1,450 (1) 1,450 2,900
Assoc. Prof. Voc. Ed. M.A. H. S. Tate		14	2,220	00	380	2,600
			\$60,562	\$930	\$3,982	\$64,644

(1) Summer School. Provided they attend Summer School.

(2) Summer School or degree. Provided he attends Summer School or secures degree.

* From Student Activities

ASSISTANT PROFESSORS

Asst. Prof. Animal Husb., R. R. Ritchie	M.S.	13	\$2,100	\$ 30	\$300	\$2,400
Asst. Prof. Zool. & Ent., D. Dunavan	M.S.	14	2,100	95	200	2,300
Asst. Prof. Elec. Engr., A. B. Credle	Ph.D.	5	2,340	00	160	2,500
Asst. Prof. Arch. T. K. FitzPatrick	M.Arch.	2	1,860	00	140	2,000
Asst. Prof. Drawing D. N. Harris	B.S.	29	1,980	00	20	2,000
Asst. Prof. Arch. W. F. D. Hodge	—	11	1,920	00	00	1,920
Asst. Prof. Forge & Foundry, C. P. Philpot	B.S.	9	1,920	00	280	2,200 (1)

Oct. 27, 1939

180

ASSISTANT PROFESSORS (Continued)

Position	Degree	Years of Service	Salary	Perquisite in House	Proposed Increase	Proposed Salary	
Asst. Prof. Civil Engr.			\$2,220	\$.00	\$180	\$2,400	(2)
Asst. Prof. Card. & Spinning, W. G. Blair		9	2,200	.00	00	2,200	
Asst. Prof. Textiles T. A. Campbell, Jr.	B.S.	2	2,100	.00	200	2,300	(1)
Act. Asst. Prof. Card. & Spinning, G. H. Dunlap	B.S.	11	2,100	.00	200	2,300	(1)
Asst. Prof. Weaving W. E. Tarrant	B.S.	3	2,400	.00	00	2,400	(1)
Asst. Prof. Weaving & Designing W. B. Williams	B.S.	1	2,400	.00	00	2,400	(1)
Asst. Prof. Chem. F. W. zurBurg	M.S.	10	1,800	30	400	2,200	(1)
Asst. Prof. Math. G. H. Edwards, Jr.	M.A.	9	1,920	95	180	2,100	
Asst. Prof. English J. C. Green	Ph.D.	1	1,800	.00	200	2,000	
Asst. Prof. Physics L. D. Huff	Ph.D.	8	2,424	.00	00	2,424	
Asst. Prof. English J. P. Lucas, Jr.	M.A.	3	1,800	65	200	2,000	
Asst. Prof. Physics I. P. Orens	Ph.D.	1	1,800	.00	200	2,000	
Asst. Prof. Physics A. R. Reed	M.S.	14	1,744	.00	256	2,000	
Asst. Prof. Math. W. W. Burton	Ph.B.	11	2,424	.00	00	2,424	
Asst. Prof. Voc. Ed. W. C. Bowen	B.S.	5	2,700 S. H.	.00	00	2,700	
Asst. Prof. Voc. Ed. J. L. Brock	M.A.	9	1,704	.00	296	2,000	
Asst. Prof. Agric. Education (Part Time) W. E. Johnson	B.S.	10	218	.00	00	218	
Asst. Prof. Agric. Education (Part Time) F. E. Kirkley	B.S.	2	218	.00	00	218	
Asst. Prof. Agric. Education (Part Time) R. C. Alexander	B.S.	2	218	.00	00	218	
			\$45,710	\$315	\$3,412	\$49,122	

(1) Summer School. Increase provided they attend summer school.

(2) Salary of Position.

181 Oct. 27, 1939

INSTRUCTORS

ASSISTANT PROFESSORS (Continued)

<u>Position</u>	<u>Degree</u>	<u>Years of Service</u>	<u>Salary</u>	<u>Perquisite in House</u>	<u>Proposed Increase</u>	<u>Proposed Salary</u>	
(2) Instr. in Agric. Ec. W. K. Bing	B.S.	1	\$1,200	\$ 00	\$300	\$1,500	(1)
Instr. in Animal Husb., E. R. Hauser	M.S.	2 mos.	1,800	00	00	1,800	
(1) Instr. in Agronomy J. W. Jones	M.S.A.	1	2,000 College 400 Exp. Sta. 2,400	00	200	2,200 400 2,600	
(1) Instr. in Agronomy R. W. Lipscomb	M.S.	5	1,800	00	200	2,000	
(1) Instr. in Agric. Engr. J. B. Richardson	M.S.	1	1,200 College 300 Agric. Res. 1,500	00	300	1,500 300 1,800	
Instr. in Botany L. Shanor	Ph.D.	2 mos.	1,900	00	00	1,900	
(1) Instr. in Botany & Bact., F. H. Taylor	Ph.D.	2 mos.	1,900	00	00	1,900	
Instr. in Zool. & Ent., R. E. Ware	B.Sc.	9	1,500	60	300	1,800	(1)
Instr. in Engineering J. S. Branch	B.S.	2	1,200	00	300	1,500	(1)
Instr. in Woodshop J. K. Chapman	B.S.	1	1,200	00	300	1,500	(1)
Instr. in Civil Engr. H. W. Dougherty	M.S.	2 mos.	1,800	55	00	1,800	
Instr. in Engineering G. A. Douglass	B.S.	1	1,200	55	300	1,500	(1)
Instr. in Mech. Engr. J. B. T. Downs	M.S.	1	1,800	00	00	1,800	
Instr. in Engineering J. E. Shigley	B.S.	3	1,800	00	00	1,800	(1)
Instr. in Elec. Engr. W. D. Stevenson, Jr.	B.S.	2 mos.	1,800	00	00	1,800	(1)
Instr. in Elec. Engr. E. B. Therkelsen	M.S.	in 2 mos. Dec. 1939	1,800	00	00	1,800	
Instr. in Textiles Gaston Gage	B.S.	7	1,904	125	125	2,029	(1)
Instr. in Textiles W. L. Hicks	B.S.	2	1,800	00	00	1,800	(1)
Instr. in Textiles M. L. Huckabee	B.S.	6	1,800	30	00	1,800	(1)
Instr. in Textiles G. B. M. Walker	B.S.	2 mos.	1,800	00	00	1,800	(1)
Instr. in Textiles J. V. Walters	B.S.	2	1,800	00	00	1,800	(1)
Instr. in Chemistry B. H. Hodges	B.S.	6	1,200	00	300	1,500	(1)

Oct. 27, 1939

182

INSTRUCTORS (Continued)

Position	Degree	Years of Service	Salary	Perquisite in House	Proposed Increase	Proposed Salary	
Instr. in Chemistry G. F. Hawkins	B.S.	3	\$1,200	\$ 00	\$300	\$1,500	(1)
Instr. in Chemistry R. E. Gee	M.A.	3	1,500	60	300	1,800	
Instr. in Math. M. C. Bell	M.A.	3	1,200	00	300	1,500	
Instr. in Hist. & Govt., L. F. Brewster	M.A.	2 mos.	1,200	00	300	1,500	
Instr. in Ec. & Sociology F. A. Burtner, Jr.	M.A.	2 mos.	1,200	00	300	1,500	
Instr. in English H. M. Cox	M.A.	2 mos.	1,200	00	300	1,500	
Instr. in English & French, J. A. Dean	M.A.	2	1,200	00	300	1,500	
Instr. in Hist. & Govt., C. L. Epting	M.A.	4	1,500	00	300	1,800	
Instr. in English R. H. Gaugh	M.A.	1	1,200	00	300	1,500	
Instr. in Math. L. G. Kelly	B. S.	2	1,200	00	300	1,500	(1)
Instr. in Math. D. M. Kerley	M.A.	2 mos.	1,500	00	300	1,800	(2)
Instr. in Math. & Physics C. E. Kirkwood, Jr.	M.S.	2	1,200	00	300	1,500	
Instr. in English D. A. McDowell	M.A.	2 mos.	1,200	00	300	1,500	
Instr. in Math. W. G. Miller	M.A.	1	1,200	00	300	1,500	
Instr. in English J. C. Stephens, Jr.	M. A.	2 mos.	1,200	00	300	1,500	
Instr. in Physics E. Vandivere	M.A.	3	1,200	30	300	1,500	
Graduate Assistants 6 @ \$600.00			3,600	00	00	3,600	
Calhoun Mansion A. G. Shanklin (See Resolution)	B.S..	45	240	00	00	240	(3)
Anderson Fellowship H. M. Covington	B.S.	2 mos.	400	00	00	400	
Agent, Spinning Res. C. M. Asbill	B.S.	9	180	00	90	90	
			\$60,724.	\$415	\$7,335	\$68,059	

(1) Summer School. Increase provided he attends Summer School.

(2) Increase for E. C. Coker, on leave, if he returns in 1940. D. M. Kerley now paid at rate of \$1200. He is to share in increase 1939-40.

(3) Moved by Mr. Barnett: That Prof. Shanklin be placed on the Faculty Retirement list, effective Nov. 1st. at \$600.00 per annum with no increase in house rent.

Motion Adopted

Oct. 27, 1939

DEANS, DIRECTORS, AND EXECUTIVES

Position	Degree	Years of Service	Salary	Perquisite in House	Proposed Increase	Proposed Salary
Dean and Director of Agriculture H. P. Cooper	Ph.D.	9	\$1,500 College 3,300 Exp. Sta. 4,800	\$120	\$200	\$1,700 3,300 5,000
Vice-Director Res. R. A. McGinty	M.A.	11	972 College 3,428 Exp. Sta. 4,400	90	100	1,072 3,428 4,500
Dean of Engineering S. B. Earle	M.E. LL.D. (Honorary)	37	3,400 600 4,000	120	500	3,800 (3) 700 4,500
Dean of General Sci. D. W. Daniel	M.A. LL.D. (Honorary)	41	3,400	30	400	3,800
Dean of Chemistry & Geology F. H. H. Calhoun	Ph.D.	35	3,400	30	400	3,800
Dean of Textiles H. H. Willis	B.S.	12	3,400	120	400	3,800
Dean of Education W. H. Washington	M.S.	17	3,400	120	400	3,800
President E. W. Sikes	Ph.D.	14	4,500 College 1,500 Extension 6,000	00	00	4,500 1,500 6,000
Business Manager J. C. Littlejohn	B.S.	31	4,000 College 1,000 Cadet 5,000	00	00	4,000 1,000 5,000
Treasurer S. W. Evans		31	1,620 College 2,464 Ag. etc. 4,084	00	00	1,620 2,464 4,084
Registrar G. E. Metz	M.A.	9	2,504	125	496	3,000
Surgeon L. W. Milford	M.D.	13	4,176	00	324	4,500 (1)
Mess Officer J. D. Harcombe		19	4,000	90	250	4,250 (2)
			\$32,696	\$845	\$2,896	\$35,592

- (1) Cadet Hospital
(2) Cadet Mess. Hall

LIBRARY

Librarian Cornelia Graham	B.S.	17	1,800	30	240	2,040
Asst. Librarian Josephine Strother	A.B. A.B.L.S.	2 mos.	1,500	00	120	1,620
Asst. Librarian Virginia Drewry	A.B. A.B.L.S.	2 mos.	1,200	00	60	1,260
Asst. Librarian Antoinette Earle	A.B.	7	900	00	300	1,200 (1)
			\$ 5,400	\$ 30	\$720	\$6,120

- (1) On leave at School 1939-40
(3) \$700.00 for Acting President during absence of the President

Oct. 27, 1939

184

EXECUTIVE AND CLERICAL STAFF

Position	Salary	Perquisite in House	Proposed Increase	Proposed Salary
Supt. Bldgs. & Grounds D. J. Watson	\$2,880	\$ 65	\$120	\$3,000
Asst. to President & Alumni Secretary, J. H. Woodward	2,460	30	00	2,460
Campus Marshal R. R. Roark	2,100	00	00	2,100
Bookkeeper B. B. Burley	873 College 2,127 Other 3,000	00	00	873 2,127 3,000
Bookkeeper A. J. Brown	2,660 College 240 Other 2,900	00	00	2,660 240 2,900
Asst. Bookkeeper H. D. Cochran	1,800	45	00	1,800
Asst. to Treasurer Helen Morrison	1,500	00	00	1,500
Asst. in Treasurer's Office Ida Townsend (Pay \$1,116.00)	1,400	00	00	1,400
Secretary to President Virginia Shanklin	1,608	00	192	1,800
Asst. to Registrar Jean B. Sloan	1,464	00	36	1,500
Secretary to Business Mgr. Mary L. Ritchie	1,500	00	00	1,500
Asst. to Business Mgr. T. E. Stanley	1,400	00	00	1,400
Chaplain D. E. Veale	600	00	120	720
Chaplain J. K. Goode	600	00	120	720
Chaplain D. A. Clyburn	600	00	120	720
Chaplain S. J. L. Crouch	600	00	120	720
Y.M.C.A. Secretary P. B. Holtzendorff	600	00	120	720
News Director Joe Sherman	492 College 1,308 Athletic 1,800	125	125	617 1,308 1,925
Instr. Intramural Sports Fred Kirchner	600	00	00	600
Recorder S. M. Martin	100	00	00	100
Asst. to Registrar J. W. LaGrone	1,800	30	200	2,000
Asst. to Registrar K. N. Vickery	1,200	00	300	1,500 (1)
	\$28,837	\$295	\$1,573	\$30,410

(1) Summer School. Provided he attends summer school.

MILITARY SCIENCE AND TACTICS

Position	Salary	Perquisite in House	Proposed Increase	Proposed Salary
Commandant H. M. Pool	\$1,800	\$ 00	\$ 00	\$1,800
Assoc. Commandant A. H. Dumas	660	00	00	660
Asst. Commandant J. V. Sims	240	00	00	240
Asst. Commandant R. F. Walthour	240	00	00	240
Asst. Commandant D. E. Barnett	240	00	00	240
Asst. Commandant G. D. Hufford	240	00	00	240
Sergt. Major H. S. Heath	420	00	180	600
Sergt. Clerk O. A. deMott	420	00	180	600
Sergt. Clerk K. R. Helton	420	00	180	600
Sergt. Quartermaster H. J. Wilkinson	900	00	00	900
	\$5,580	00	\$540	\$6,120

FERTILIZER INSPECTION AND ANALYSIS

Head of Department and Secty. Board of Control B. D. Cloaninger	\$2,400	\$ 65	\$300	\$2,700
Chief Chemist H. J. Webb	2,400	00	200	2,600
Chemist J. T. Foy	2,400	00	00	2,400
Asst. Chemist C. R. Clark	2,100	00	00	2,100
Asst. Chemist E. E. Leslie	1,500	00	00	1,500
Asst. Chemist C. H. Hollis	1,800	00	100	1,900
Clerk Mrs. Gertrude Worley	1,200	00	120	1,320
	\$13,800	65	\$720	\$14,520

Oct. 27, 1939

186

STENOGRAPHIC

Position	Salary	Proposed Increase	Proposed Salary
Dean's Office			
School of Agriculture	\$1,116	\$ 84	\$1,200 (1)
Animal Husbandry Dept.	540 College	00	540
Margaret Cooper	480 Research		
	1,020		
Botany & Bacteriology Dept.	756 College	96	852
Lilla Johnstone	144 Research		
	900		
Horticultural Dept.	324 College	96	420
Martha A. Goodman	576 Research		
	900		
School of Engineering	1,116	84	1,200
Nellie McHugh			
School of Chemistry	648	72	720
Bessie M. Lane (Part Time)			
School of Textiles	1,056	144	1,200
Bessie H. Smith			
School of Vocational Ed.	1,116	84	1,200
Dorothy Cary			
School of Vocational Ed.	558 College	00	558
Evelyn Metz	558 S. H.		
	1,116		
Bus. Mgrs. Office	1,140	00	1,140
Emma Lou Wigington			
Registrar's Office	1,116	84	1,200
Brantly Johnstone			
Registrar's Office	1,116	00	1,116
Dorothy Law			
Treasurer's Office	1,116	00	1,116
Rebecca Evans			
Alumni Office	408	12	420
Mrs. D. H. Henry (Part Time)			
	\$12,126	\$756	\$12,882

(1) Add \$300.00 from Research Funds.

In the consideration of adjustments of rents on College houses there are several individuals who are not paid from Collegiate Activities but have perquisites in the form of lower house rent.

NAME	EMPLOYED	PERQUISITE IN HOUSE
D. W. Watkins	Extension	\$120
C. M. Hall	Extension	120
P. H. Gooding	Extension	55
W. C. Nettles	Extension	55
C. S. Patrick	Experiment Sta.	95
A. B. Bryan	Ext. & Research	130
M. B. Stevenson	Experiment Sta.	55

Director Watkins has agreed to make provisions in the Extension Budget to conform to any action of the Board in connection with teachers' salary.

Oct. 27, 1939

The Business Manager called attention to the fact that the salaries of Directors Watkins and Cooper were now on a parity and suggested that Director Watkins proposed salary be the same as that recommended for Director Cooper, namely, \$5,000.00.

It was also recommended that authority be granted to adjust the salaries of the other individuals involved in the Extension and Research pay-rolls to conform to the new house rental schedule.

6. It was recommended that requests be made to the 1940 Legislature for the amounts listed for Public Service Activities as follows:

REQUESTS TO THE 1940 LEGISLATURE FOR FISCAL YEAR 1940-1941

Agricultural Research

Appropriation for 1939-1940 approved in July 1939 \$ 40,000.00

Increases requested for 1940-41:

Salaries	\$2640	
Wages	2000	
Printing Bulletins	1000	
Feed	1000	
Motor Vehicle Supplies	1000	
Agricultural Supplies	1000	
Insurance	2000	
Motor Vehicle Equipment	600	
Agricultural Equipment	2000	
Live Stock	2000	
Educational Equipment	2000	
Other Equipment	6450	
Land	1600	
Buildings	4000	29,290.00

Request for 1940-41 \$ 69,290.00

(The request for 1939-40 was \$67,654)

Approved

Truck Experiment Station

Appropriation for 1939-40 approved in July 1939 \$ 13,236.00

Increases requested for 1940-41:

Salaries	\$ 344	
Plant Pathologist (New)	2700	
Wages, supplies, travel, etc. for pathological work	2300	
Supplies, wages, etc.	900	
Residence for Supt.	5000	11,244.00

Request for 1940-41 \$ 24,480.00

(The request for 1939-40 was \$25,180)

Approved

Edisto Experiment Station

Appropriation for 1939-40 approved in July 1939 \$ 25,000.00
Deficiency Appropriation 5,000.00
\$ 30,000.00

Increases requested for 1940-41:

Salaries	\$ 636	
Wages	1906	
Supplies, etc.	1258	3,800.00

Request for 1940-41 \$ 33,800.00

(The request for 1939-40 was \$30,198.09)

Approved

Request to
Legislature

Oct. 27, 1939

188

REQUESTS TO THE 1940 LEGISLATURE FOR FISCAL YEAR 1940-1941 (Continued)

Tobacco Research

Appropriation for 1939-40 approved July 1939 \$ 14,480.00

Increases requested for 1940-41:

Tobacco Specialist	\$2700	
Wages, additional	1000	
Supplies	150	
Equipment	2400	
Lands & buildings	<u>3670</u>	9,920.00

Request for 1940-41 \$ 24,400.00

(Request for 1939-40 was \$25,500)

Approved

Crop Pests and Diseases

Appropriation 1939-40 approved July 1939 \$ 7,438.00

Increases requested for 1940-41:

Salaries	\$ 464	
Pathologist	2700	
Travel	525	
Supplies	333	
Insurance	40	
Motor Vehicle Equipment	<u>500</u>	4,562.00

Request for 1940-41 \$ 12,000.00

(Request for 1939-40 was \$10,185)

Approved

Live Stock Sanitary Work

Appropriation for 1939-40 approved July 1939 \$ 38,550.00

Increases requested for 1940-41:

Salaries	\$10,569.79	
Travel	2,605.21	
Contributions	<u>24,500.00</u>	\$ 37,675.00

Request for 1940-41 \$ 76,225.00

(The request for 1939-40 was \$85,758.26)

Approved

Agricultural Extension Service

Appropriation for 1939-40 approved July 1939 \$156,000.00

Increases requested for 1940-41:

Salaries (Additional)	\$10,327.60	
Contractual Services	<u>442.40</u>	
	10,770.00	

Less reductions in supplies & equipment listed for 1939-40	<u>770.00</u>	\$ 10,000.00
--	---------------	--------------

Request for 1940-41 \$166,000.00

(The request for 1939-40 was \$166,000)

Approved

Oct. 27, 1939

SUMMARY PUBLIC SERVICE ACTIVITIESRequests for 1940-41

Agricultural Research	\$ 69,290.00
Truck Experiment Station	24,480.00
Edisto Experiment Station	33,800.00
Tobacco Research	24,400.00
Crop Pests and Diseases	12,000.00
Live Stock Sanitary Work	76,225.00
Extension Service	<u>166,000.00</u>
Total Requests Public Service	\$406,195.00

(Total Appropriation 1939-40 was
\$209,704.00)

7. It was recommended that request be made to the 1940 Legislature for Collegiate Activities as indicated below:

COLLEGIATE ACTIVITIESRequest for 1940-41Expenditures 1939-40

Operating expenses for 1939-40	
budgeted at July meeting	\$560,018.00
Salaries and equipment to be	
budgeted at October meeting	<u>44,557.27</u>
Total for operating expenses	\$604,575.27
Special Item -- Behrend Laboratory	<u>25,000.00</u>
	<u>\$629,575.27</u>

Estimated Income 1939-40

Tuition and Fees	\$236,839.00	
Land Grant Funds (U. S.)	51,385.91	
Rents, Sales, etc.	41,350.36	
Fertilizer Tax	<u>170,000.00</u>	499,575.27
Regular State Appropriation	<u>105,000.00</u>	
	\$604,575.27	
Special State Appropriation -- Behrend Laboratory	<u>25,000.00</u>	
	<u>\$629,575.27</u>	

What should be the request to the 1940 Legislature for Collegiate Activities?

1. If we hold to the 1939-40 Budget, other than the Special Appropriation, and the Fertilizer Tax comes up to the estimate, then our request could be the same as for the current year, \$105,000.00. However, there is a feeling on the part of some that the requests are usually made in excess the actual needs due to the fact that the Budget Commission has for the past several years made reductions in these requests. It must be kept in mind that in the event there is a general increase in prices we may find it necessary to raise the board back to 1938-39 figure of \$16 per month.

2. There is a real and urgent need for additional classroom and laboratory equipment throughout the college. It is suggested that our regular 1940 request be not less than \$130,000.00 (the amount appropriated in 1939) exclusive of any special items. The request to the 1939 Legislature was \$201,011.00.

Oct. 27, 1939

190

3. For the information and guidance of the Board a list of needs in the several departments follows. It is not suggested that we should make request for all these items at this time, but the opinion of the Board as to the total request to the Legislature is desired. This list does not include a new Water Supply. If it fails to rain within the next 30 days we may find ourselves facing a serious shortage of water. A new water system will cost at least \$75,000.00.

Senator Brown expressed the opinion that our request for Collegiate Activities should be \$130,000.00.

Moved by Mr. Sirrine: That the request to General Assembly be fixed at \$130,000.00.

Adopted

In response to an inquiry by Mr. Benet concerning the water supply, the Business Manager stated that plans were being prepared for a new water plant. The Business Manager also made a statement regarding the present water supply.

School of Chemistry

G-7 Educational Equipment	
6 Lab. Desks for Qualitative & Quantitative Chemistry	\$ 3,000.00
6 Lab. Desks for Freshman Chemistry	3,000.00
Misc. Equipment for Industrial Chem.	200.00
Equipment for Dairy Chem.	1,008.00
Equipment for Chemical Engr.	<u>1,995.00</u>
Total for School of Chemistry	\$ 9,203.00

Library

G-7 Educational Equipment	
Blinds, Cabinets, etc.	\$ 850.00
Complete existing stacks	<u>5,000.00</u>
Total for Library	\$ 5,850.00

School of Engineering

G-7 Educational Equipment	
Mettallurgical Equipment	\$ 442.00
Soil Mechanics Equipment	200.00
Electrical Tachometer	85.00
Educational Slide Rule	20.00
Hydraulic Flow Apparatus	200.00
Fifth Harmonic Generator	200.00
Cathode Ray Oscillograph	80.00
Mercury Arc Rectifier	3,000.00
Slides for Architecture	<u>500.00</u>
Total for School of Engineering	\$ 4,727.00

School of Vocational Education

G-7 Educational Equipment	
Auto Mechanics Equipment	\$ 185.00
Typewriter	73.00
G-4 Trade old cars for 3 station wagons to transport students doing practice teaching	2,200.00
G-1 Water Cooler	<u>119.00</u>
Total for School of Vocational Education	\$ 2,577.00

191
Oct. 27, 1939

School of Agriculture

G-7 Educational Equipment	
Greenhouse for class work ..	\$ 6,000.00
Dairy Department	
Office and class furniture ..	\$ 840.00
Powdered milk machine	3,500.00
Laboratory equipment	2,895.00
	<u>7,235.00</u>
Poultry Department	
Boiler and truck	\$ 1,200.00
Special Items	
Animal Husbandry Department	
Beef cattle barn and Equip..	\$30,000.00
Live Stock	600.00
	<u>30,600.00</u>
Agricultural Engineering	
Building & Equipment	\$50,000.00
Total for School of Agriculture	\$ 95,035.00

School of Textiles

G-7 Educational Equipment	
(a) Carding and Spinning	
1 Card	\$ 1,000.00
1 Comber and Seiver lap machine	3,000.00
1 Long draft roving	2,000.00
3 Spinning frames	2,100.00
2 Cotton twistors	1,500.00
3 Rayon twistors	3,000.00
2 Cotton winders	1,600.00
Humidifying equipment, part	3,000.00
	<u>17,200.00</u>
(b) Weaving and Designing	
15 Plain looms for Fresh	\$ 4,500.00
18 Plain looms for Sophs	5,400.00
14 Dobby looms for Juniors ..	9,800.00
3 Jacquard looms for Sens. .	3,000.00
10 Dobby looms for pattern weaving	10,000.00
Humidifying Equipment, part	2,500.00
	<u>35,200.00</u>
(c) Chemistry and Dyeing	
3 Chemistry Desks	\$ 4,500.00
4 Dyeing Machines	3,500.00
1 Printing Machine	3,000.00
1 Jig	1,000.00
Kiers and Vats	2,000.00
	<u>14,000.00</u>
(d) Testing Room	
Testing apparatus	\$ 2,400.00
Conditioning equipment	2,000.00
	<u>4,400.00</u>
(e) Miscellaneous	
Assembly room chairs	\$ 1,000.00
Classroom chairs	400.00
Office equipment	500.00
	<u>1,900.00</u>
Total for School of Textiles	\$ 72,700.00
GRAND TOTAL ALL SCHOOLS	<u>\$190,092.00</u>

Oct. 27, 1939

192

Field House

8. Authority was granted at the October 1938 meeting to borrow an amount not exceeding \$30,000.00 to be used toward the completion of the Field House. Negotiations are now under way with the W.P.A. for any possible assistance, and the local banks have agreed to make a loan. It is recommended that the following resolution, which is practically the same as the one passed by the Board in 1929 when the first unit of the Field House was erected, be adopted:

BE IT RESOLVED:

That permission be and the same is hereby given the Athletic Council of Clemson Agricultural College to complete the third unit of the Field House on the campus at Clemson College, that the cost of the completion of the said unit of the Field House shall be defrayed from Athletic fees of the student body and gate receipts received from inter-collegiate contests, further that the Athletic Council be permitted to borrow the sum of \$30,000. if so much be necessary in carrying out the plans for the completion of said building and that they be authorized and directed to pledge as collateral the student athletic fees and gate receipts from year to year until interest and principal are fully discharged. Provided further, that the annual installments paid on the principal shall be not less than \$5,000.00. Provided further, that the Athletic Council be authorized to use any balance in excess of \$10,000. in the Athletic Account to supplement any loan which may be made. Provided further, that Athletic Council shall act in the carrying out of these plans in conjunction with the President of the College and the Executive Committee of the Board of Trustees.

Moved by Mr. Benet: That the resolution be approved.

Motion Adopted

9. It was recommended that a Committee of the Board be appointed to advise with the Treasurer and Business Manager in the matter of investing approximately \$3,500.00 Student Loan Fund balances and \$25,000.00 Faculty Retirement Fund. A report of the nature of the investment to be made to the Board at a subsequent meeting.

After full discussion of the retirement plan, the Chairman appointed Mr. Sirrine as chairman of a committee of three to make investigation of a more permanent and liberal retirement plan for the employees of this institution. Report of their findings to be made at a subsequent meeting of the Board. This committee also is to advise with the Treasurer and Business Manager regarding the investment of the funds above specified..

Mr. Sirrine being authorized by the Chairman to name the other two members, selected Mr. Benet and Mr. Brown to serve thereon. The Treasurer and Business Manager were requested to work with the committee.

10. At a previous meeting authority was granted to investigate the possibility of developing building sites on the Lee property for use by members of the college staff. Surveys have been made and the location of lots determined. Before any further steps are taken the Board must decide whether or not the college should dispose of any of its property to employees for building homes. If so terms and conditions must be agreed upon.

The following are suggested as conditions and restrictions to be placed on the sale of any lots from the Lee tract:

1. Restricting the ownership and occupancy to white people.
2. No house to cost less than a certain minimum.
3. No hotel, tenement, or apartment house to be constructed.
4. Only one dwelling house may be constructed on a lot.
5. The purchaser shall build within a certain number of months from date of purchase.
6. The building shall be placed in line with other houses in the sub-division.

Student Loan Fund
Faculty Retirement Fund

Lee Property
Lots
Building Sites
Sale of Lots

193
Oct. 27, 1939

7. No commercial or obnoxious trade shall be carried on upon the premises.

8. To comply with the law write in the deed that the title shall revert to the college if conditions and restrictions are violated. Also place a time limit in connection with any violation.

If the Board looks with favor upon these suggestions the President recommended that he be authorized and directed to draw up in legal form terms, conditions, regulations, and restrictions the same to be submitted to the Federal Building and Loan authorities for comments and submitted to the Board at the March 1940 meeting.

Moved by Mr. Benet: That the College authorities be authorized to present plans and details of the project to the Board at the next meeting.

Motion Adopted

11. That any employee living in a college house on the campus who builds a residence in the vicinity of the college terminates his rental agreement in not less than 12 months after the completion of his residence.

Moved by Mr. Benet: That action on this recommendation be deferred.

Motion Adopted

12. That the residences on the campus to be vacated by Dean Willis and Professor Freeman be discontinued as residences because of their close proximity to the college buildings and that if necessary they be used for college purposes.

Moved by Mr. Sirrine: That the recommendation be approved.

Motion Adopted

13. That in view of the fact that our barracks and classroom buildings are now virtually filled to capacity that a reservation fee of \$5.00 be required of each applicant, both old and new, before his application is accepted by the college.

Moved by Mr. Sirrine: That the recommendation be approved.

Motion Adopted

The Agricultural Committee recommended that the following items presented to them by the President for consideration be approved by the Board, namely:

14. At the request of Director Watkins it was recommended that the salary of Mr. B. E. G. Prichard, Assistant Extension Agronomist, be increased from \$2,220.00 to \$2,600.00 per annum, effective as of September 25, 1939. Mr. Prichard is to be employed in cooperation with the Bureau of Plant Industry of the U. S. Department of Agriculture, which department has agreed to contribute \$2,000.00 for this activity.

Moved by Mr. Lever: That the recommendation be approved.

Motion Adopted

15. At the request of Director Watkins it was recommended that Mr. V. A. Henry be appointed to succeed Mr. T. F. Cooley as Assistant Extension Dairyman at a salary of \$2,900.00 per annum. The salary of the position was \$2,700.00 but we were unable to secure a suitable person for this figure.

Moved by Mr. Sherard: That the recommendation be approved.

Motion Adopted

Rental Termination

Willis House
Freeman House

Reservation Fee

Salary Increase
B. E. G. Prichard

V. A. Henry
T. F. Cooley

Oct. 27, 1939

194

16. At the request of Director Watkins, it was recommended that effective October 1, 1939, the salary of Mr. P. S. Willimon, Assistant Farm Management Specialist be increased from \$2,040.00 to \$2,300.00. Mr. Willimon has completed one year's graduate work at Louisiana State University.

P. S. Willimon
Salary Increase

Moved by Mr. Sherard: That the recommendation be approved.

Motion Adopted

17. At the request of Director Watkins it was recommended that Mr. C. R. Ross be appointed to the position of Assistant Extension Forester, at a salary of \$2,700.00, effective November 1, 1939.

C. R. Ross
Forester

Moved by Mr. Cooper: That the recommendation be approved.

Motion Adopted

18. At the request of Director Cooper it was recommended that Mr. M. J. Peterson be appointed to succeed Mr. J. L. Fulmer as Assistant Agricultural Economist on the Research Staff at a salary of \$2,600.00. The salary of the position was \$2,424.00 but we were unable to secure a suitable person for this figure.

M. J. Peterson
J. L. Fulmer

Moved by Mr. Sirrine: That the recommendation be approved.

Motion Adopted

19. At the request of Director Cooper it was recommended that the salary of Mr. E. E. Hall, Superintendent of the Pee Dee Station, be placed on the same salary basis as department heads in the School of Agriculture and that his salary be increased from \$3,408.00 to \$3,800.00, an increase of \$392.00, effective October 1. Dr. Cooper reports that the U. S. Department of Agriculture has indicated its willingness to take over a part of Mr. Hall's salary for the remainder of the fiscal year.

E. E. Hall
Salary Increase

Moved by Mr. Cooper: That the recommendation be approved.

Motion Adopted

20. At the request of Director Cooper it was recommended that the salary of Mr. Frank Harrell, Research Assistant at the Pee Dee Station, be increased from \$1,440.00 to \$1,560.00, an increase of \$120.00, the increase to be paid from Experiment Station funds, effective as of October 1st.

Frank Harrell

Moved by Mr. Lever: That the recommendation be approved.

Motion Adopted

21. At the request of Dean Cooper it was recommended that Dr. W. T. Ferrier, Associate Agricultural Economist in the Experiment Station, be given collegiate rank of Associate Professor of Agricultural Economics. Dr. Ferrier now carries a regular teaching schedule.

W. T. Ferrier

Moved by Mr. Sirrine: That the recommendation be approved.

Motion Adopted

22. That the college sponsor a request to the General Education Board for the purpose of securing a grant to finance the writing of the story of the work of Dr. Seaman A. Knapp. It was suggested that such a project be under the supervision of Mr. Frank Lever and that the President of the College, the Director of Extension, and the Director of Research be appointed as a Committee to represent the college in approaching the General Education Board.

Seaman A. Knapp

Moved by Mr. Benet: That the recommendation be approved.

Motion Adopted

23. Report of Trustee Committee on Resettlement Project near the college.

Resettlement Project

The Trustee Committee not being ready to make a definite report on

Oct. 27, 1939

195

G. H. Aull

the Resettlement Project near the College, the Board entered into a full discussion of the management and use of this property. Dean Cooper and Director Watkins were present and took part in the discussion. Mr. Barnett read the minutes of the July meeting in which the management of the project had been placed under direct supervision of Professor G. H. Aull.

Moved by Mr. Young: That a committee of five consisting of the President, Business Manager, Head of the Agricultural Department, Director of the Experiment Station and Professor G. H. Aull be appointed as an administrative Board to have the responsibility of the property.

Mr. Benet moved as an amendment to Mr. Young's resolution that Professor Aull be not included on the Committee.

Mr. Brown moved as a substitute for the whole that the resolution passed at the July 1939 meeting be amended and that the project be placed under the supervision of the Experiment Station.

Substitute adopted on roll call vote of eight to five. Those Voting Yes: Messrs. Sirrine, Benet, Cooper, Cope, Douthit, Sherard, Graham, and Brown. Those Voting No: Messrs. Bradley, Lever, Sanders, Young, and Barnett.

24. Recommendations from Agricultural Committee of the Board.

The following extracts from the minutes of the Agricultural Committee dealing with the items requiring action of the full Board were presented by the Business Manager:

"Director Cooper of the Experiment Station discussed briefly the enlarged Tobacco Research program to be carried on at the Pee Dee Experiment Station in cooperation with the Bureau of Plant Industry of the United States Department of Agriculture. Dr. Cooper pointed out that the Federal Government will put into this work annual funds amounting to more than \$30,000.00. During the current year the Bureau is willing to allot \$9,000 for the construction of two greenhouses with adjacent headhouses and a heating plant which will provide heat not only for the greenhouses but for the laboratory building which the Experiment Station wishes to build. They will take over a portion of the salaries of Superintendent Hall and Mr. Harrell, Research Assistant at that station. In addition they will help to finance the operations of the farm and will probably be able to furnish some agricultural equipment. Since this will relieve the Experiment Station budget considerably Dr. Cooper recommended that the station be given authority to use \$16,000 or more for the construction of a laboratory building to be erected adjacent to the greenhouses. He also recommended that authority be granted the station to give the U. S. D. A. a lease for a period of 50 years covering the plot of land occupied by the two greenhouses and headhouses. This is necessary in order that the government may construct these buildings."

"These two recommendations requesting authority for the construction of the laboratory building at a cost of \$16,000 or more, and the granting of a lease of the land occupied by the greenhouses, was approved on motion of Mr. Sanders, seconded by Mr. Douthit."

"Director Cooper next recommended the purchase of the Bates tract of land adjacent to the Edisto Experiment Station property at a price of \$2,500.00. He pointed out that the Board granted authority at its last meeting to negotiate for this property. On motion of Mr. Douthit, seconded by Mr. Sanders, recommendation for the purchase at \$2,500.00 was approved by the Committee."

"The budget requests for Agricultural Research, Truck Experiment Station, Edisto Experiment Station, Tobacco Research, Crop Pests and Diseases were then briefly discussed by Director Cooper, and on motion of Mr. Sanders, seconded by Mr. Douthit, were approved by the Committee."

"Attention was called to the recent fire which destroyed the beef cattle barn at the Coast Experiment Station. Director Cooper recommended that the \$1,800.00 of insurance carried on the building be supplemented with not to exceed \$1,200.00 of Farm Products funds to finance the construction of a new barn. It was moved by Mr. Cope, seconded by Mr. Sanders, that this recommendation be approved by the committee. The motion passed."

Tobacco Res. Program

Laboratory Bldg.

New Barn

Oct. 27, 1939

196

Moved by Mr. Lever: That the recommendations of the Agricultural Committee be approved.

Motion Adopted

25. Since it has been determined that it is not feasible to provide a retirement allowance as part of our Group Insurance Plan, it was recommended:

That the Board rescind its agreement to provide an annuity in connection with Group Insurance.

(The approved plan for faculty retirement has divorced the retirement pay from Group Insurance.)

That the Board give consideration to a retirement plan for Extension, Research, and Livestock Sanitary Work employees. These employees are under the impression that their Group Insurance provides for a retirement allowance.

Moved by Mr. Sirrine: That action be deferred and that the matter be referred to the Committee appointed at this meeting for consideration.

Motion Adopted

On Motion by Mr. Benet, the Board recessed at 1:30 P.M., to reconvene at 3:00 P.M.

The Board reconvened at 3:00 P.M. with all members present.

Moved by Mr. Sirrine: That the new rental schedule for College residences as submitted by the Business Manager to the Executive Committee, based on the appraised rental value, be approved subject to minor adjustments. (See rental schedule listed in minutes of Executive & Finance Committees Thursday, October 26, 1939)

The Business Manager suggested that the rental schedule be made effective as of January 1st, 1940.

Motion Adopted

Moved by Mr. Sirrine: That the salary schedule and recommendations thereon which were approved by both the Finance and Executive Committees be adopted by the full Board.

Motion Adopted

In connection with the discussion of the salary of Professor R. E. Lee, it was brought out that he had been designated as the College Architect by the Board at the July 1911 meeting. The opinion seemed to prevail that it would be for the best interest of the College to not have any individual or firm permanently designated by Board Action as College Architect. This would leave the College free to employ any individual or firm for any architectural work at a price to be agreed upon at the time any building or construction is authorized.

Moved by Mr. Benet: That the resolution of the Board at the July, 1911, meeting designating Prof. Lee as College Architect be rescinded.

Said resolution reads as follows:

"That we recommend to the Board that Professor Lee be made Architect for the College, and that for the architectural work now underway, he be paid \$200.00 and that on all future work he be paid 2% on the cost of all newly designed buildings under \$10,000.00 and 1% on all buildings over that amount."

Motion Adopted

At the request of Dean Earle of the Engineering Department, the President recommended that the resignation of J. A. Stevenson, Asst. Prof. of Civil Engineering, be accepted effective November 1st, 1939, or as soon thereafter as his successor is appointed.

Moved by Mr. Cope: That the resignation be accepted.

Motion Adopted

Group Ins.
Annuity

Retirement
Plan

Rental Schedule

College Architect
R. E. Lee

J. A. Stevenson

197 PI

Oct. 27, 1939

The Board went into an Executive Session.

Executive meeting ended and the Board continued work in regular session.

The following action taken by the Board during Executive Session was reported to the Secretary:

Moved by Mr. Benet: That the Board reconsider the action taken in June retiring Prof. Mills.

Approved

Moved by Mr. Brown: That Prof. Mills be restored to active service for research principally and limited teaching as arranged by Dr. Cooper with Dr. Sikes at a salary of \$1,800.00 and expenses in connection with his research work.

Approved

At the request of the Chairman, the Secretary presented the following resolution:

Resolved: That all measures and recommendations made at this meeting, which according to the By-laws require a roll call vote of nine or more members, be hereby adopted and confirmed, and that the Treasurer be authorized to issue his checks for all appropriations authorized at this meeting.

Resolution adopted by unanimous roll call vote - 13 members present and voting yes as follows:

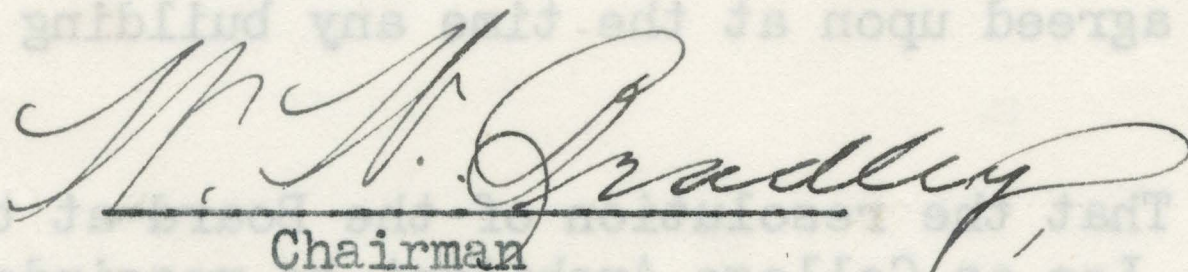
W. W. Bradley	F. E. Cope
A. F. Lever	W. D. Barnett
Paul Sanders	J. B. Douthit, Jr.
J. E. Sirrine	S. H. Sherard
Christie Benet	W. C. Graham
T. B. Young	Edgar A. Brown
R. M. Cooper	

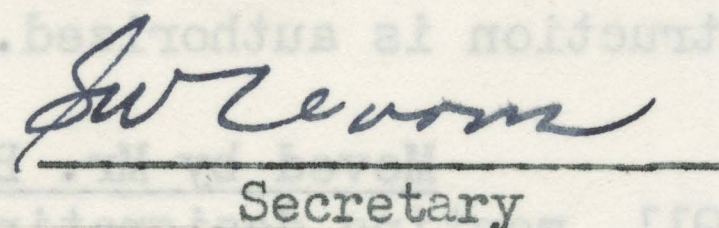
There being no further business, the Board adjourned at 5:00

P.M.

Approved:

Correct:


Chairman


Secretary